

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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MINUTES

15th October 2020

Present: Chairman Judy Abernethy, Vice Chairman David Smith and Councillors Richard Rains, Steve Abernethy, Dominic Johnson, Claire Norman.

The 15 minute question time was not utilised although there were initial complications with Microsoft Teams which resulted in Ward Councillor David Sykes unable to join the meeting and the Chair and Councillor Steve Abernethy only able to join by audio and not video.

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| 1. | There were no Councillors absent from the meeting. There had been no interest in the current vacancies. | |
| 2. | Councillors Abernethy and Councillor Norman declared a non-pecuniary interest in the planning permission from Wilberfoss Playing Fields Association as they are all members of the PFA committee. | |
| 3. | The Minutes of the Meetings of 17 th September were signed as a true record. | |
| 4. | Planning Matters | |
| 4.1 | Councillors considered Planning Application 20/02490 Resurfacing of existing loose gravelled parking area with tarmac surface Wilberfoss Play Area, Storking Lane, Wilberfoss and, after establishing that surface water would be properly drained, had no further observations to make. | |
| 5. | Ward Councillor David Sykes telephoned the Clerk prior to the start of the meeting as he was having technical issues trying to join the meeting remotely. He advised that East Riding of Yorkshire Council have an Emergency Assistance Fund for residents suffering hardship as a result of the COVID pandemic. The fund is designed to help those who are struggling to cover the cost of essential purchases. Further details can be found by calling 01482 394799. Councillor Sykes spoke of the increase of COVID cases in Pocklington and the fact that York will be categorised as Tier 2 from the weekend. Finally he confirmed that drainage work for the new prison at Full Sutton would commence in 2021 and the main construction work would start in 2022. | |
| 6. | The Clerk advised that there had been no urgent decisions since the previous meeting. | |
| 7. | Progress Reports and to address any issues outstanding from previous meetings | |
| 7.1 | Councillor Norman is still working on the calendar and the Chair was asked to re-submit her photo preferences. The Chair advised that she had approached Cliff who, although did not own the building, was happy for the mosaic to be fixed to the wall of the butcher's shop. Councillor Rains will maintain contact with the artist and report on progress in the coming months. | |
| 7.2 | The Clerk reported that there has been a steady number of households completing the questionnaire with 124 responses so far. A brief synopsis of the current results will be published in the Newsletter to promote the Parish Plan. It was acknowledged that 10 double sided A4 sheets will be required to print each handwritten copy so households have been encouraged to complete the online version of the questionnaire to avoid excessive use of Precept monies. | |
| 7.3 | The Clerk reported that she had met representatives from Envirofriendly Recycling to establish a suitable site for a Community Clothing Bank which will support community fundraising through the recycling of clothing and textiles. It was acknowledged that the current recycling site at the Pavilion car park may cause confusion as there are already 2 clothing banks collecting for external charities. She therefore approached members of the Community Centre Management Committee to site it behind the Community Centre and was given approval. The Clerk will now liaise with Envirofriendly Recycling. | |
| | The Chair advised that further Speedwatch patrols have been carried out. Although drivers have not been caught | |

7.4 speeding, it has been evident that drivers are slowing down when members of the patrol teams are visible. It was reiterated that these patrols are acting as a deterrent but it was also acknowledged that when the reports are submitted to the police it may seem like the village does not suffer a speeding problem. The Clerk advised that results from the Parish Plan would certainly support the Parish Council's belief that there is an issue as speeding is one of the main problem residents are reporting.

7.5 The Chair advised that she had spoken to the Manager of Costcutter to ascertain whether a book exchange could be sited outside the shop. He is against the idea for a number of reasons – namely the additional workload it could put on his staff, the fact that vandalism and anti-social behaviour is evident in the vicinity and the lack of space available. This coupled with the fact that any matter relating to the shop is the decision of Head Office, means it's unlikely to get the go ahead. The Clerk was asked to revert to the Management Committee at the Community Centre.

7.6 The Clerk presented an invoice for the remedial work to the copse of trees on Ings Road. It was acknowledged that the cost represented a sizeable percentage of the Precept fund. In addition to this, the Parish Council has been notified of evidence of hedgehogs using the site and brambles are a known nesting material for them. It was agreed therefore that the remedial work will not be undertaken at this time.

7.7 The Manager of Costcutter was approached about children congregating at the shop entrance and is monitoring the situation and, when necessary, asking the children to move aside.

8. **Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street lighting and Community Groups).**

8.1 The next flag flying dates are the 8th, 11th and 14th November and Councillor Rains is able to raise the flag on each occasion.

8.2 The Chair reported on a very short PFA meeting where the main topic of conversation had been the evidence of dog fouling on the playing fields. CCTV cameras are in operation and will be monitored and the Clerk encouraged the use of the Newsletter to report the incidents. The Chair had also supplied the Vice Chair of the PFA with contact details of the East Riding of Yorkshire Council dog warden.

8.3 It was appreciated that the Government has issued guidance to ensure a COVID safe Remembrance Sunday ceremony can take place, however members felt that because of the need to undertake a risk assessment, provide a track and trace system and police social distancing between those in attendance it may prove problematic, especially as numbers would be unknown until the day. It was agreed therefore that the Chair would lay a wreath at 11.00 am on Remembrance Sunday but no further arrangements will be made.

8.4 Members were supplied with a proposal document from the Chair of Wilberfoss in Bloom requesting that the Parish Council partner with Wilberfoss in Bloom to devise a Biodiversity Plan for the village. The Clerk advised that existing responses to the Parish Plan would certainly support such a project and the Parish Council was in full agreement to the proposal being a joint effort. Councillor Rains suggested that, should the East Riding of Yorkshire Council's proposal for a diversion of the A1079 be successful, the Plan could propose a number of trees be planted along the old A1079 corridor. This was acknowledged as being a good idea and the Clerk suggested that results from the Parish Plan and the production of the Biodiversity Plan could offer leverage when the finer details of the plan are proposed.

Councillors Reports for future Agendas

9.1 Councillor Rains queried whether the 1st October deadline had brought about any sort of clean-up of 27 Millfield Close where the owner had been served notice earlier in the year. The Clerk agreed to follow-up.

Councillor Rains further reported that he had been given permission by the Drainage Board to clear vegetation from the side of the beck to allow him to install wildlife cameras. He reported that the beck was at least 5ft deep in places.

The Clerk was asked whether NALC were permitting face to face meetings. Although this is permissible as Parish Councils are exempt from certain rules, advice from NALC and ERNLLCA is still to hold remote meetings at present.

10. **Administration Matters**

10.1 There was nothing to report at the time of setting the Agenda or subsequent to the meeting.

11. **Finance** (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at www.wilberfossparish.org.uk.)

11.1 The Clerk/RFO sought payment for the following transactions:-

Post Haste (Newsletter production)	£195.00
Combined staff salaries	£753.29
James Horsley Limited (grounds maintenance)	£563.26
PKF Littlejohn LLP (External Auditor)	£240.00
1&1 IONOS (website hosting)	£5.99
Unity Trust Bank (quarterly account admin fee)	£18.00

The Clerk confirmed receipt of the second instalment of the 2020/2021 Precept.

11.2 A brief discussion took place regarding the setting of the Precept and the Clerk advised that she would supply and circulate a budget in anticipation of November's meeting.

Meeting closed 21.03

..... Chairman Clerk

